

GPG Accounting Services Ltd

Welcome to GPG Accounting Services. I will show you how to save money and improve your cash flow so that you can focus on running your business successfully. You will benefit from over 20 years of knowledge acquired while working for established chartered accountancy firms based in Leeds. GPG Accounting Services offers a cost-effective range of accountancy services for sole traders, partnerships and limited companies. Gary Gilboy FMAAT is a licensed member of the Association of Accounting Technicians. Call or meet Gary for a free no-obligation chat.

Benefits of my service:

- Discover how to minimize your tax liabilities with tax relief planning
- Analysis of accounts to reveal the performance of your business
- Identify and rectify any compliance problems to reduce risk of HMRC enquiries
- Agreed fixed fee - based on time needed to do the job
- Full breakdown of the fee - No hidden charges
- Friendly and approachable service - No charge for offering basic business advice
- Unlimited Telephone/Email support
- Negotiating on your behalf with HMRC to resolve tax demands or rebates
- Help with choosing the best accountancy software
- Explaining tax rules in a non-technical and jargon-free way

Because we are a small practice, we are much better at responding to small business's precise individual needs. We offer a flexible approach, not just to meet your Inland Revenue and Accounts filing obligations, but also with the aim of enhancing your personal wealth.

Services

Accounts Preparation

- Preparation of accounts for sole-traders and partnerships
- Preparation of annual accounts for limited companies, ensuring that the accounts comply with Companies legislation
- Preparation of management accounts and assistance in their interpretation

Self Assessment

- An accurate and expedient service to prepare and submit your accounts using the Inland Revenue's online submission facility

Corporation Tax

- Ensure full advantage is taken of available tax reliefs
- Ensuring the optimum capital or tax revenue treatment is achieved
- Guidance given on the most tax efficient way to draw cash from your company

Vat Returns

- Assistance with completing VAT returns
- Assistance with VAT registration and advice on the most appropriate scheme to suit your business

PAYE Calculations

- Provide general advice on payroll matters
- Ensure you receive the Inland Revenue's cash incentive by filing online your company's P35 form

Business Start-Up Advice

- Guidance with preparing a business plan, cash flow and budget projections
- Assistance with the registration processes of Companies House and the Inland Revenue
- Creation and maintenance of company secretarial procedures

Bookkeeping

- Advice on the setting up of a bookkeeping or accounting system that will be appropriate for your business
- Utilising a wide range of accountancy software, including SAGE

Company Secretarial Administration

- Assistance with the online filing of the accounts and returns with Companies House
- Ensure the directors and company secretary can meet their obligations in maintaining the company's statutory books

Inheritance Tax

- Advice on how to plan and reduce the impact of Inheritance tax

Fees

GPG Accounting Services offers competitive rates. A fixed fee is calculated dependent on the number of transactions and complexity of the job and the quality of bookkeeping provided by the client. The fees are transparent and a full breakdown of costs incurred based on a timesheet will be provided if requested. Note that GPG Accounting Services does not charge any VAT.

Examples of fees for routine work are as follows:

SERVICE	FEE
Self Assessment Tax Return	from £100
Sole Trader/Partnership Annual Accounts	from £250
Limited Company Statutory Accounts	from £450
Bookkeeping	from £15 per hour
Company Formation	from £150

Advice on record keeping and bookkeeping software is provided to client's who wish to keep their costs down. Flexible payment terms exist - annual or quarterly payment or monthly direct debit.

If you wish to join my growing list of clients please contact Gary Gilbo by email or telephone for further information or a quote.

Contact Information

Please contact Gary Gilboy for advice or to arrange a meeting. Respect for clients' privacy and confidentiality are paramount in all communications with GPG Accounting Services.

During business hours (Mon to Fri, 9am to 6pm)

- Telephone: 01943 461994
- Mobile: 07967 831687

Anytime of the day or week

- Contact form on my website

Postal Address

- GPG Accounting Services Ltd,
4 Granville Court,
Off Granville Mount,
Otley,
West Yorkshire LS21 3PB.

Web Address

- <http://www.gpg-acc-serv.co.uk>

Location Map

