

## GPG Accounting Services Ltd

Drawing upon over 20 years' experience, 16 of those working for established chartered accountants; GPG Accounting Services offers a cost-effective range of accountancy services for sole traders, partnerships and limited companies. Gary Gilboy, who established GPG Accounting Services in 2002, is a licensed member of the Association of Accounting Technicians. Please do not hesitate to contact Gary for an appointment. Initial consultation is free. Features of my service include:

- Personal service
- Competitive rates
- Job completion - time guarantees
- Unlimited telephone support
- Unlimited meetings

We offer a flexible approach, not just to meet your Inland Revenue and Accounts filing obligations, but also with the aim of enhancing your personal wealth.

### **GPG Accounting Services provides the following services**

- **Accounts Preparation**
  - Preparation of accounts for sole traders and partnerships
  - Preparation of annual accounts for limited companies, ensuring that the accounts comply with Companies legislation
  - Preparation of management accounts and assistance in their interpretation
- **Self Assessment**
  - An accurate and expedient service to prepare and submit your accounts using the Inland Revenue's online submission facility
- **Corporation Tax**
  - Ensure full advantage is taken of tax reliefs available
  - Ensuring that the optimal capital or tax revenue treatment is achieved
  - Guidance given on the most tax efficient way to draw cash from your company
- **VAT**
  - Assistance with completing VAT returns
  - Assistance with VAT registration and advice on the most appropriate scheme to suit your business
- **PAYE calculations**
  - Provide general advice on payroll matters
  - Ensure that you receive the Inland Revenue's cash incentive by filing online your company's P35 form
- **Business start-up advice**
  - Guidance with preparing a business plan, cash flow and budget projections
  - Assistance with the registration processes of Companies House and the Inland Revenue
  - Creation and maintenance of company secretarial procedures
- **Book-keeping**
  - Advice on the setting-up of a book-keeping or accounting system that will be suitable for your business
  - Utilising a wide-range of accountancy software, including SAGE
- **Company Secretarial Administration**
  - Assistance with the online filing of the accounts and returns with Companies House
  - Ensure that the directors and company secretary can meet their obligations in maintaining the company statutory books
- **Inheritance Tax**
  - Advice on how to plan and reduce the impact of Inheritance tax

## GPG Accounting Services - Rates

GPG Accounting Services offers competitive rates. Costs are scaled according to the time taken and service provided. The rates displayed on this page are approximate and should be regarded as guideline prices. Do not hesitate to call me if you need further explanation or a quote.

Service	Price
Self Assessment Tax Returns	from £100
Sole Trader/Partnership Annual Accounts	from £250
Limited Company Statutory Accounts	from £450
Company Formation	from £150

## Contact information for GPG Accounting Services

Please contact Gary Gilboy for advice or an appointment.

- **During business hours (Mon to Fri, 9am to 6pm)**
  - Telephone: 01943 461994
  - Mobile Line: 07967 831687
- **Postal address**
  - GPG Accounting Services Ltd,  
4 Granville Court,  
Off Granville Mount,  
West Yorkshire,  
LS21 3PB.
- **Web address**
  - <http://www.gpg-acc-serv.co.uk>
- **Directions**
  - From **Ilkley**  
Head East on the A65 Leeds Road,  
At roundabout, continue forward onto Burley Bypass,  
At next roundabout continue forward onto A660 towards Otley,  
Take the 1st exit at the roundabout onto the A659 towards Otley town centre,  
After 0.3m, turn right into Granville Mount,  
Just after Graham's Garage, turn left into Granville Court,  
GPG Accounting Services is at 4 Granville Court.
  - From **Guisley**  
Starting out from Oxford Road traffic signals,  
At roundabout (Harry Ramsdens), take the 3rd exit onto (A65),  
Continue forward on (A65) towards Menston,  
At roundabout (The Fox Public House), take 2nd exit onto A6038 towards Otley,  
At next roundabout take the 2nd exit onto the A659 towards Otley town centre,  
After 0.3m, turn right into Granville Mount,  
Just after Graham's Garage, turn left into Granville Court,  
GPG Accounting Services is at 4 Granville Court
  - From **Harrogate**  
Starting out on Victoria Avenue,  
Turn right onto the A61,  
At traffic signals turn right onto the A61 towards Leeds and Bradford,  
At Prince of Wales roundabout take the 1st exit onto the A61,  
At next roundabout take the 3rd exit onto the A61,  
At next roundabout take the 3rd exit onto the A658,  
Turn right onto the A659 towards Otley,  
At traffic signals continue forward,  
After 0.3m, turn left into Granville Mount,  
Just after Graham's Garage, turn left into Granville Court,  
GPG Accounting Services is at 4 Granville Court.

# Location Map



